

Title of Paper
Date of Schools Forum Meeting/Committee Meeting

Settings		Sector	
Academies		Foundation Stage	
Maintained Schools		Primary	
PVI Nurseries		Secondary	
Special Schools		Special	
Local Authority		16+	
Schools Forum		High Needs	

- 1. Item for Information/Action/Consultation (delete as appropriate) Confidential/Exempt (give reasons below)**

- 2. Purpose of Report (details in C.2 of the Protocol)**

- 3. Recommendations/Actions/Decisions for Schools Forum (see C.3 of the Protocol)**

- 4. Main Body of the Report (see C.4 of the Protocol)**

- 5. Benchmarking Information – if available (see C5 of the Protocol)**

- 6. Financial and Staff Implications - centrally and for schools (see C.6 of the Protocol)**

7. Equal Opportunities Implications and Impact on Equality Groups (see C.7 of the Protocol)

8. Conclusions (see C8 of the Protocol)

9. Future Review by Forum in: 3 months/6 months/9 months/1 year (delete as appropriate) (see C.9 of the Protocol)

10. Contact Details of Lead Officer/Author (see C.10 of the Protocol)

If you have any queries or comments in advance of the Schools Forum meeting about this report, please contact:

Name:

Telephone Number:

Email Address:

11. Officers/Staff attending to present the Paper (see C.11 of the Protocol)

If different from the Lead Officer/Author, please list name(s) below and, if more than one, obtain permission of the Chair:

12. Date/Version as footer (see C.12 of the Protocol)